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CONSTITUTION
OF
UNION COUNTY UTILITIES COORDINATING COUNCIL

ARTICLE I

The name of this organization is Union County Utilities Coordinating Council, and its duration shall be perpetual, to remain separate, and not be a part of a constituted body of any government in the State of Oregon.

ARTICLE II

The purposes for which this council is organized are: To encourage utilities, governmental agencies and contractors to join their talents and experience to create a cooperative and coordinated effort to (1) reduce above ground and subsurface damage to structures; (2) to study and pursue avenues of standardization; (3) to open avenues of communication between utilities, governmental bodies, professional organizations, contractors, and other appropriate organizations; (4) to engage in any lawful activity provided that none of the purposes or activities of this council shall be for profit.

ARTICLE III

None of the assets or income of this council shall inure to the benefit of any of the officers, directors or members of this council.

ARTICLE IV

The members of this council shall be persons associated with local utilities, governmental agencies, contractors, engineers or any individual interested in the purpose of this organization.

ARTICLE V

The officers of this council shall be a President, a Vice-President and a Secretary-Treasurer.

ARTICLE VI

The Board of Directors (Executive Committee) shall be the elected officers of this council and the Committee Chairmen.

ARTICLE VII

The members of this council shall have powers, duties and limitations, as provided in the By-Laws of this council.

These constitutional Articles were adopted at a meeting of the members of this council held on _____, _____, at which a quorum of members was present, and received at least two-thirds of the votes.

Dated _____, _____ UNION COUNTY UTILITIES COORDINATING COUNCIL

By _____
President

Secretary-Treasurer

BY-LAWS OF
UNION COUNTY UTILITIES COORDINATING COUNCIL

ARTICLE I

Sec. 1 - The registered address of this council shall be 1411 Adams Avenue, La Grande, Oregon, 97850.

ARTICLE II

MEMBERSHIP

Sec. 1 - Regular Members - Each organization becoming attached to this council shall be allowed one (1) regular voting membership. Membership will be perpetual with payment of annual dues and assessments as described in Article X. Any regular member that is unable to attend a meeting has the right and duty to appoint a substitute, from his organization, to attend in his stead with all voting rights.

Sec. 2 - Affiliate Members - Any individual can apply for an Affiliate Membership and if deemed to be an interested party and accepted by the Board of Directors will become a voting member.

Sec. 3 - Applications for affiliate membership shall be submitted annually to the Secretary-Treasurer and acceptance will be by majority vote of the Board of Directors.

ARTICLE III

MEETINGS

Sec. 1 - The annual meeting of this council shall be held the first Thursday of each year and other regular meetings shall be held the first Thursday monthly. These may be changed to such other times and at such place as the Board of Directors may determine for the purpose of transacting such business as may legally come before the meeting.

Sec. 2 - Special meetings of the members of this council shall be called by the Secretary-Treasurer of this council upon the request of the Board of Directors.

Sec.3 - Every member shall furnish the Secretary-Treasurer of this council with an address to which notices of meetings, and all other correspondence may be mailed.

Sec. 4 - One-third of the voting membership shall constitute a quorum for regularly scheduled or special meetings of the council and a majority vote of those present and voting shall determine any issue coming before the members except amendments of the By-Laws as covered in Article XI, Sec. 1.

ARTICLE IV

DIRECTORS

Sec. 1 - The business and affairs of this council shall be managed and controlled by the Board of Directors (Executive Committee).

Sec. 2 - A majority of the Directors of record shall constitute a quorum for a Board meeting and a majority vote of the Directors present at a Board meeting shall determine any issue except as otherwise provided within the By-Laws.

Sec. 3 - Officers of the Board of Directors (Executive Committee) shall be a Chairman and Secretary duly elected by the Board, for one (1) year terms, at their first meeting following the annual elections of the council.

Sec. 4 - The Secretary shall in the event of absence of the Chairman of the Board of Directors, preside over any meeting and assume the responsibility of the Chairman.

Sec. 5 - A vacancy in any office for any cause shall be filled by the Board of Directors at the first meeting following the occurrence of such vacancy.

Sec. 6 - Meetings of the Board of Directors shall be called by the Secretary of the Board of Directors on the request of the Chairman, or by any four (4) members of the Board of Directors, by giving not less than five (5) days notice to each director.

ARTICLE V

OFFICERS

Sec. 1 - The officers of this council shall be elected from and by the voting members of this council at the annual meeting of the membership.

Sec. 2 - Term of office shall be for one year beginning January 1st and ending December 31st.

Sec. 3 - Any officer in this council may be removed for just cause by majority vote of the membership.

Sec. 4 - An officer to fill a vacancy in any office, for any cause, will be selected by a vote of the Board of Directors for the unexpired term.

ARTICLE VI

PRESIDENT

Sec. 1 - The President of this council shall be the chief executive officer and head of the council, and shall, subject to the control of the Board of Directors, have the general and active management of its business and affairs and shall be an ex-officio member of all committees.

Sec. 2 - Shall preside at all meetings of the members unless otherwise ordered by the Board.

Sec. 3 - Shall make annual reports showing the condition of the affair of the council, making such recommendations as he thinks proper, and submit the same to the council at its annual meeting.

Sec. 4 - Shall represent this council at all meetings of the Board of Directors of the Union County Utilities Coordinating Council.

ARTICLE VII

VICE-PRESIDENT

Sec. 1 - The Vice-President of the council shall act as assistant to the President.

Sec. 2 - Shall be an ex-officio member of all committees and shall supervise the actions of the committees.

Sec. 3 - Shall in the event of absence of the President of the council, preside over any meeting and assume the responsibilities of the President.

Sec. 4 - Shall act as the President's substitute, as necessary, at meetings of the Board of Directors of the Oregon Utilities Coordinating Council.

ARTICLE VIII

SECRETARY-TREASURER

Sec. 1 - The Secretary-Treasurer of this council shall keep a fair and accurate record of all meetings of the council and shall

give at least ten (10) days notice of all official meetings as provided herein.

Sec. 2 - Shall be responsible for maintaining files on all minutes and other documents relating to the meetings of the council.

Sec. 3 - Shall keep accurate accounts of all receipts and disbursements and shall render an annual report in writing at the annual meeting as to the financial condition of the council and shall prepare such other reports and shall perform such other duties in connection with the administration of the financial affairs of the council as the Board of Directors may direct.

ARTICLE IX

COMMITTEES

Sec. 1 - There shall be such number of committees of this council as conform to existing committees of the Union County Utilities Coordinating Council, performing such functions as the Board of Directors, from time to time, may determine. Appointments to committees of the council shall be made by the President of the council, with the consent and approval of the Board of Directors.

Sec. 2 - Committee Chairman will represent this council at the Union County Utilities Coordinating Council Committee meetings.

Sec. 3 - Reports of committee progress shall be made at each regular meeting as well as at the annual meeting.

ARTICLE X
COUNCIL FINANCES

Sec. 1 - Levies to finance council projects and expenses shall be sent to each of the participating local organizations. The necessary financing shall be divided among the participating local organizations as follows:

La Grande City Hall	\$215.00 per Year
C. P. National	\$215.00 per Year ✓
Oregon Trail Electric Cooperative	\$215.00 per Year ✓
General Telephone	\$215.00 per Year x
City of North Powder	\$120.00 per Year
Union County	\$120.00 per Year
City of Elgin	\$120.00 per Year
City of Union	\$120.00 per Year
City of Cove	\$120.00 per Year
City of Imbler	\$120.00 per Year
City of Island City	\$120.00 per Year
A.T. & T.	\$215.00 per Year ✓
Northwest Pipeline	\$215.00 per Year x
Chevron	\$215.00 per Year
Pacific Northwest Bell	\$120.00 per Year
State of Oregon	\$120.00 per Year

Sec. 2 - The decision on the amount of financial support needed shall be determined by the Board of Directors at any of its meetings of the Board.

Sec. 3 - All organizations failing to pay the assessment shall lose their voting rights in the council until such time that payment is made.

Sec. 4 - No director, officer or member shall receive compensation for services in the capacity of a director, officer or member.

Sec. 5 - Disbursements in payment of council expenses in amounts less than twenty-five dollars (\$25.00) may be paid by the Secretary-Treasurer without Board of Directors approval, and when so paid shall be reported by the Secretary-Treasurer at the next meeting of the membership. The Board of Directors shall approve disbursements of all council funds in excess of twenty-five dollars (\$25.00).

Sec. 6 - All monies of the council shall be kept in such bank as the Board of Directors shall from time to time designate. Checks, drafts or withdrawals, drawn upon council funds, shall be executed by the Secretary-Treasurer and/or President of this council.

ARTICLE XI

AMENDMENTS

Sec. 1 - These By-Laws may be altered, amended and repealed and new By-Laws may be adopted by the membership at any regular or special meeting upon the affirmative vote of two-thirds of those members present and voting.

Sec. 2 - Amendments, repeals or new By-Laws shall be submitted to the Board of Directors in writing one month in advance of the next regularly scheduled meeting.

Sec. 3 - The Board of Directors recommendations for change will be discussed at the general membership meeting and voted on at the following membership meeting. The Secretary-Treasurer shall publish the recommended change no less than 30 days prior to vote.

These By-Laws were adopted by an affirmative vote of two-thirds of those members present and voting, at the regular meeting of this council on the _____ day of _____, _____.

President

Secretary-Treasurer

COLOR CODING FOR LOCATION STAKES

OR MARKS OVER UNDERGROUND UTILITIES

(As recommended by A.P.W.A. Utility Location and
Coordination Council)

<u>UTILITY AND TYPE OF PRODUCT</u>	<u>SPECIFIC GROUP IDENTIFYING COLOR</u>
Electric Power Distribution & Transmission	Safety Red
Municipal Electric Systems	Safety Red
Natural gas Distribution & Transmission	High Visibility Safety Yellow
Oil Distribution & Transmission	High Visibility Safety Yellow
Dangerous Materials, Products Lines	Purple
Telephone & Telegraph Systems	Safety Alert Orange
Cable Television	Safety Alert Orange
Police & Fire Communications	Safety Alert Orange
Water Systems	Safety Precaution Blue
Slurry Pipelines	Safety Precaution Blue
Sewer Systems	Safety Green